

**Louisville Beit Sefer Yachad**  
**L.B.S.Y.**

**Parent Information**  
**Handbook**

2019-2020/5779-5780

Grades K-8

**Jewish Community Center**

3600 Dutchmans Lane

Louisville, KY 40205

**L.B.S.Y. School Hours**

**Sundays-9:30-12:30**

**Wednesdays-4:30-6:30**

August, 2019

Dear Parents,

On behalf of the staff at L.B.S.Y., I am happy to welcome you to the 2019-2020 school year! We are looking forward to a productive partnership with you as we work together to educate our children to live Jewishly as responsible, knowledgeable citizens.

We recognize that in order to be successful in school and life, our students need support from both the home and school. We know a strong partnership with you will help provide our students with Jewish experiences and a knowledge of Judaic values that they can apply to their daily lives.

As partners, we share the responsibility for our children's success and we want you to know that we will do our very best to carry out our responsibilities. We ask that you guide and support your child's learning by ensuring that he/she:

- 1) Attends scheduled classes, arrives on time, ready for the day's learning experiences
- 2) Completes all homework assignments given by teachers
- 3) Practices Hebrew daily to develop a love for Judaic study and improve their literacy
- 4) Shares school experiences with you so you are aware of his/her classroom activities
- 5) Informs you if he/she needs additional support in any area
- 6) Knows that you expect him/her to succeed at L.B.S.Y.

The wonderful L.B.S.Y. staff and I feel privileged to be a part of educating your children and look forward to a productive school year.

Please read all the important information contained in this Parent Handbook. The information should answer most of your questions, but feel free to contact me if you have any questions or concerns at [lbsy.bev@gmail.com](mailto:lbsy.bev@gmail.com) or 802-3855.

L'shalom,

*Bev Weinberg*

Head of School

## **Vision, Mission, and Values Statement:**

### **Vision**

Louisville Beit Sefer Yachad envisions an inclusive **Jewish community** where all youth possess a deep sense of belonging and find in their Jewish identity a profound source of confidence, pride and purpose.

### **Mission Statement**

L.B.S.Y. educates the youth of Louisville's **Jewish community**, providing a fundamental proficiency in Hebrew and Judaica, so that they understand, embrace, and cherish their Jewish identity.

### **Values**

The work of Louisville Beit Sefer Yachad is guided by our belief in and our commitment to:

- ***Inclusiveness***: We respect people, value diversity and are committed to equality.
- ***Compassion***: Through Tikkun Olam, we value preparing our youth to give their best to the world.
- ***Identify***: We value our Jewish heritage, culture and traditions.
- ***Partnership***: We value collaboration between families, teachers, congregations, and community organizations.

## **Policies of Conduct and Participation**

### **Attendance**

Regular and consistent attendance is vital to your child's progress and success in achieving our religious educational goals. Encouraging regular attendance at religious school makes a positive statement to your child about the importance of Jewish education, as well as enabling the entire class to progress.

- We expect students to attend at least 80% of their scheduled sessions at LBSY. Failure to meet this requirement will result in the student having to make up the work that he/she has missed.
- If he/she does not make up the work at home, he/she will be required to make it up on a Sunday afternoon, following the end of Hebrew School under the supervision of an LBSY teacher and the Head of School.
- If they do not fulfill these requirements, the parents will be required to meet with the teacher and the Head of School.
- Failure to resolve this issue satisfactorily at the meeting will result in suspension of the student.

### **Punctuality**

#### **Arrival**

Students are expected to be at LBSY at least five minutes prior to class starting time. A late arrival contributes to the disruption of the class and learning.

### **Early Pickup**

In the event that your child needs to leave early, please send an email prior to the beginning of that session or a written note to the Assistant Principal. The child will be released early only to a parent or to an adult previously designated by the note. The parent or designee must enter the building and go to the office to pick up the child. Under **NO** circumstances will a student be allowed to independently leave class to meet the parent or designee outside.

### **Homework**

Homework is a method of reinforcing and strengthening knowledge. There will be times when our students may be assigned homework.

- It is our expectation that students will receive no more than 30 minutes of homework in any given week. Please check with your child regarding any assignments she/he has received and help to see that all the work is complete.
- When homework is given, students are expected to complete it.

### **Assessments**

Students in grades 2-7 will be informally assessed in Hebrew throughout the year and formally assessed at the beginning of the year and at the end of the year. If there is a lack of progress, interventions will be initiated in the classroom. If needed, additional one on one tutoring will be provided during LBSY school hours.

### **Tzedakah**

It is one of our teaching mitzvot and a way of life to participate in "Tikkun Olam." Our classes will decide the agency/items that will be their focus for the month.

## **Cell Phones**

Students **will not be allowed** to have cell phones in class. The director will **collect all phones at the beginning of school and will return them 10 minutes prior to the end of class.** If you need to get a message to your child, please call Bev Weinberg at 502-802-3855 or Andi Callam at 812-987-4894.

## **Dress Code**

Clothing should represent modest appearance. School attire is appropriate.

We ask students to avoid wearing torn jeans, tank tops, and short shorts. Tee shirts with inappropriate language on them are also inappropriate.

## **Guests**

We discourage guests attending Religious School with your child. However, if it is a necessity, please let us know in advance. At times, the teachers and administration may have special programs and accommodations will need to be arranged ahead of time for the guests.

## **Food**

We offer kosher snacks at the mid-morning break and prior to the session on Wednesday. All of our snacks are nut free. If your child has food allergies please make sure to put it in writing and bring it to the attention of the Assistant Principal or the Head of School.

## **Parent Involvement**

We encourage parents' involvement in our program. We will have opportunities for parents to volunteer in activities to benefit the school. Please let us know if you have areas of expertise that you would share with our students to enhance our school curricula.

## Carpool Procedures

### Drop off

All **ARRIVING** carpools, on **both Wednesdays and Sundays**, **will be dropped off at the JCC in the back through the arches**. Please park and walk your younger children in. An adult will be present at the front desk to greet and sign in your child.

### Pickup

**On Wednesdays and Sundays- all pick up will be in the front of the JCC.**

### Cancellation/Closing of L.B.S.Y.

If inclement weather causes J.C.P.S. to close, L.B.S.Y. will determine if it is appropriate for L.B.S.Y. to cancel. Parents will be notified by email and the text alert "Remind."

**If it becomes necessary to cancel or close L.B.S.Y. at other times, parents will be notified by email and the text alert "Remind."**

### Curriculum

We will be using a new curriculum that has been developed to meet the needs of our participant congregations.

The classroom teachers will explain more in depth what will be covered in these areas specific to your child's grade/level.

### Code of Conduct

We expect our students to abide by the following principles:

- I will treat my classmates and teachers with dignity and respect.
- I will show respect to the school property and the property of others.
- I will do my best to learn and engage in class activities.

- I will follow the rules and procedures agreed upon by my class community.

### **Discipline Policy Process**

- If a student is acting inappropriately in the classroom, the teacher will remind the student of acceptable behavior.
- If this behavior continues, the student will be sent out of the classroom and a discipline note will be sent home for parents to sign and return. An email will be sent home as well to notify the parents. If the signed note is not returned, the parent must come in and sign the note at dismissal time.
- If a second discipline note is sent home to be signed by parents, a meeting will be scheduled with the parents, teacher, student, IEP Coordinator, Head of School, and congregational clergy.
- At that meeting a behavior modification contract will be created and signed by all parties.
- Failure to comply with the terms of the behavior modification contract will result in suspension from LBSY for two weeks during which time, all missed academic work must be completed.